

## **ARTICLE V – OFFICERS/DISTRICT DIRECTORS AND DUTIES**

### **OFFICERS**

The Officers of FFAM shall consist of a President, First Vice-President, Second Vice-President, Secretary-Treasurer and Sergeant-at-Arms also known as the Executive Board.

All Officers must be active members of the FFAM. All Officers shall not hold any other positions on the Board of Directors.

The Officers will be elected to staggered terms under the adopted scheduled.

Officers shall be nominated by the Nominating Committee and elected by majority vote of the duly authorized delegates at an annual meeting. Nominations for office must be submitted before the meeting by March 1. Each nominee will be reviewed by the Nominating Committee to insure valid membership of the candidate, **and the candidate has been an active member for a minimum of 5 years**, before submission for election at the annual meeting. Upon review, if a candidate is found to be ineligible or not in good standing with the FFAM, that nomination will be void for that year's election. All open positions and duly approved candidates shall be posted on the FFAM website no later than March 15. In the event no candidate is nominated or if a vacancy occurs in mid-term, it shall fall upon the President to present a name for office to be reviewed and approved by the Board of Directors.

All Officers shall be elected for a term of four years.

**The Executive Board shall have authority to make interim operational, financial, and procedural decisions between Board of Directors meetings. All such actions shall be reported to the Board of Directors at its next regular meeting for ratification and inclusion in the official minutes.**

### **Section 1. President**

It shall be the duty of the President to preside at all meetings of the Board of Directors. The President shall appoint and remove all committees and chairpersons of said committees, with Board of Directors approval, and be a member ex-officio of all committees with a right to vote only in the event of a tie. The President shall have the authority to call special meetings of any committee. The President shall have the authority to call special meetings of FFAM, ~~subject to the approval of the Board of Directors~~. The President shall perform other duties as are customary for such an Officer. The President shall designate location, date, and time of all board meetings. The President shall provide representation, direction, and leadership of and for FFAM.

If the President's position is vacated mid-term, the First Vice-President will fill the position until the next election is held at the annual meeting. A special election will then be held to fill the unexpired term of the President until the next regular election of the President position.

### **DISTRICT DIRECTORS**

The District Directors of FFAM shall consist of thirteen (13) District Directors who are elected or appointed. For the purpose of these bylaws, District Director is also referred to as Director.

All District Directors must be active members of the FFAM. All District Directors shall not hold any other positions on the Board of Directors.

All District Directors shall be elected for a term of three years.

#### **Section 6. District Directors**

Directors shall be elected for a term of three years. Directors shall be re-elected on staggered terms to be due for re-election on their third anniversary. The State of Missouri will be divided into thirteen. (13) districts with Directors residing within the district for which they are elected to represent.

Directors shall be nominated by the Nominating Committee and elected by majority vote of the duly authorized delegates at an annual meeting. Nominations for office must be submitted before the annual meeting by March 1. Each nominee will be reviewed by the Nominating Committee to insure valid membership of the candidate, **and the candidate has been an active member for a minimum of 3 years**, before submission for election at the annual meeting. Upon review, if a candidate is found to be ineligible or not in good standing with the FFAM, that nomination will be void for that year's election. All open positions and duly approved candidates shall be posted on the FFAM website no later than March 15. In the event no candidate is nominated or if a vacancy occurs in mid-term, it shall fall upon the President to present a name for office to be reviewed and approved by the Board of Directors.

The Directors shall continually visit fire organizations within their district and promote FFAM to fire service personnel and discuss the benefits provided to members of FFAM. Directors shall serve as a liaison between members and the Board of Directors.

#### **ARTICLE VII - Annual Convention/Annual Meeting**

**Section 1.** The FFAM shall assemble in convention, when possible, each year during the month(s) of April or May. The location of the annual convention will be presented by the Convention Committee and approved by the delegates at an annual meeting with no restriction as to the number of years chosen in advance. In the event circumstances occur which render it inadvisable to host the convention at the chosen location the **Board of Directors Executive Board** shall select the place and date of the convention.

The annual convention will include an annual meeting. Board of Directors and delegates in attendance shall constitute a quorum for the transaction of business.

If situations arise that prohibit the assembly of the organization for an annual convention, an annual meeting will still be scheduled to conduct the business of the organization at a time and date set by the **Board of Directors Executive Board**.

#### **ARTICLE X - COMMITTEES**

FFAM shall have the following standing committees. The President may make and appoint temporary committees and their members as he/she deems necessary, with the approval of the Board of Directors. **The President may delegate operational committee oversight to any Executive Board member as necessary for efficient administration.** Committees that stand for two years or more shall be listed in these by laws. No one shall serve on more than 3 committees. **As the Board of Directors are required to serve on the membership committee per the bylaws this committee has been exempted from the 3-committee maximum.**